

**Town of Charlton
Saratoga County
Town Board Meeting**

May 9, 2016

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Gay, Councilman Grasso, Councilman Heritage, Councilman Hodgkins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

APPROVAL OF MINUTES

RESOLUTION #92

Approval of Minutes

Motion by Councilman Gay

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on April 25, 2016.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

Supervisor Grattidge said that he and Councilman Heritage previously met with Constable Tom Parks regarding allowing the Saratoga County Sheriffs to use office space at the Town Hall. Constable Parks said that it would be considered a drop-in office for the Sheriffs where a computer will be installed so that they can do reports, and residents can meet with Sheriffs if needed. He believes that all of the police agencies would benefit from shared information, and the Town would benefit from training offered by the Sheriff's Department. Sheriff Michael Zurlo said that he believes that Constable Park's idea is a win-win idea. Sheriff Zurlo stated that there are currently 3 shifts of patrols that cover Charlton each day. A written agreement between the entities will be drafted. The Town Clerk will provide keys and alarm codes once arrangements are finalized.

ABSTRACT OF CLAIMS

RESOLUTION #93

Approval of Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 109, voucher numbers 228-273 in the amount of \$52,327.42.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

Town Clerk Brenda Mills reported that the Clerk's office took in \$1,071.50 for the month of April. \$731.24 was paid to the Supervisor's Office as revenue, and \$340.26 was paid to other Governmental agencies.

RESOLUTION #94

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of April, I attended 5 Town meetings and 9 County meetings.
Some of the highlights of the month:

- Attended normal Town and County meetings
- Worked on the Verizon Cell Service Project
- Worked on the Town's Storm Water Mgt. program for 2016 and attended a meeting at the County with Blue Neils, County Coordinator
- Attended a meeting of the Saratoga Co. Prosperity Partnership
- Attended a meeting of the Concerned Citizens of Saratoga Springs on the future of NYRA. NYRA has proposed going back to private not-for profit model.

Supervisor Grattidge confirmed that the Board had received the Financial Reports for the month. He thanked Councilman Grasso for putting together the Fund Balance reports that are very helpful.

Supervisor Grattidge said that the Town of Wilton is getting a new speed wagon and Charlton may be able to purchase their current wagon. He will get more information and pricing.

Supervisor Grattidge received a batch of mosquito dunks provided by Saratoga County. They will be available for residents free of charge at the Town Clerk's office. The dunks can be used in standing water to help control the hatching of mosquito larvae.

(see Supervisor's financial report on next page)

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MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of April, 2016:

DATED: May 2, 2016

SUPERVISOR

	Balance 03/31/2016	Increases	Decreases	Balance 04/30/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	22,297.83	325,684.64	336,721.41	11,261.06
CASH - SAVINGS	612,075.69	83,796.91	325,683.02	370,189.58
PETTY CASH	600.00	0.00	100.00	500.00
Park Fees Reserve	60,368.47	5.15	0.00	60,373.62
TOTAL	695,341.99	409,486.70	662,504.43	442,324.26
DA HIGHWAY FUND				
CASH - CHECKING	9,842.97	29,054.08	38,897.05	0.00
CASH - SAVINGS	-26,234.37	64,873.05	29,054.08	9,584.60
CASH, SPECIAL RESERVE	15,475.21	0.00	0.00	15,475.21
TOTAL	-916.19	93,927.13	67,951.13	25,059.81
F WATER #1 FUND				
CASH - CHECKING	1,891.47	7,347.33	9,172.30	66.50
CASH - SAVINGS	281,499.01	77.65	7,347.33	274,229.33
WATER SERIAL BOND	34,303.03	1.41	0.00	34,304.44
CASH, SPECIAL RESERVES	121,261.92	4.97	0.00	121,266.89
TOTAL	438,955.43	7,431.36	16,519.63	429,867.16
SW WATER #2 FUND				
CASH - CHECKING	63.09	126.18	189.27	0.00
CASH - SAVINGS	27,096.52	2.57	126.18	26,972.91
TOTAL	27,159.61	128.75	315.45	26,972.91
TA TRUST & AGENCY				
CASH - CHECKING	5,661.45	51,003.96	51,003.96	5,661.45
TOTAL	5,661.45	51,003.96	51,003.96	5,661.45
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,166,202.29	561,977.90	798,294.60	929,885.59

ANNOUNCEMENTS

Bulk-item pick-up will begin May 23rd by County Waste. The pile size is limited to 4x8x4 feet this year. More information is listed on the Town's website. County Waste will be sending a flyer to each household.

The total of donations received so far for Party in the Park are over \$5,500.00. Donations can be mailed to Town Hall or dropped off at the Town Clerk's office.

Saratoga County has put out a brochure called Saratoga County Fishing Opportunities which includes a map of fishing areas in the County. Saratoga County plans to do fish stocking of trout in three different areas this year including the Alplaus. Brochures are available at the Town Hall.

The Tour DeCure, which is a 50 mile bike ride to raise money for the American Diabetes Association, has notified Charlton that they will be riding through Charlton about 7:30 a.m. on June 5th.

Supervisor Grattidge said on a sad note, that he received notice that Doris Stouffer has passed away. She was instrumental in forming the Charlton Historic District, and was on the ZORC.

COMMUNICATIONS

Supervisor Grattidge said that the Board has received a request to close the roads for Founder's Day. It is difficult to close the roads completely, but signs will be put up to restrict traffic to local traffic only. The organizers of the 5k race will put out flyers to notify homeowners in the race route. Supervisor Grattidge will notify the County regarding the construction of the T-intersection and make sure that does not conflict with Founder's Day weekend.

The Zoning Office has sent a notice to a landowner on Maple Avenue regarding camping trailers that appear to be being lived in.

Supervisor Grattidge said that the Association of Towns has some training opportunities coming up. One is called Safeguarding the Public Water Supply on June 10th. NYMIR is putting on a seminar on May 24th called Best Practices for playground equipment, inspection, maintenance and managing liability. They are also putting on a seminar on Risk Management Techniques for Law Enforcement Professionals on June 7th. National Grid is doing a Live Line Demonstration on May 12th at the Schaghticoke Fairgrounds.

DEPARTMENT & COMMITTEE REPORTS

Marv Livingston showed the Board the dedication plaque that was purchased to honor Frank Lafforthun, and will be installed in Gideon Hawley Park. Councilman Grasso will assist in deciding on the best location to locate the plaque. Mr. Livingston is currently working on Charlton family histories, and he has over 19,000 names in the database. He continues to work on obituaries. He has had a couple of people recently that have given him photos and information that is very useful. One is the family of the old Dawson Mill on Dawson Road. Mr. Livingston mentioned as a side note that he has several fox that are living near his home that may have been displaced from nearby home construction.

Highway – Mr. Emerich said that he had taken down trees behind the Community Center, and may take down a few more that are on the neighboring property as they may be a risk to the Town building. Councilman Grasso suggested that Mr. Emerich get something in writing, even email, with the property owner. Mr. Emerich gave the Board a breakdown of paving projects including Peaceable Street. The Board discussed single seal and double sealing of some of the roads. Mr. Emerich received two quotes for a flail mower. The quote from Capital Tractor is for \$6,978.65 and from Stevenson for \$9,696.00. He said that Spring Brush pick-up is done and took two days longer than expected because of the amount of limbs some owners put out. The Highway Department is currently working on replacing culverts on Western Avenue. All streets in the development area have been swept, and the men are currently working on repairing mowers.

Mr. Emerich said that he received 4 intern applications for the Cornell Pavement Program. He is working with Cornell to select the intern. The Board will need the name of the intern before the May 23rd meeting so a resolution can be done at that meeting and the intern can attend training the week of May 30th.

Water – Councilman Gay said that he feels very strongly that Doug Flynn should attend the Association of Towns training on Safeguarding the Public Water Supply on May 24th.

MS4 – Councilman Gay said that Blue Neils did a great job presenting information. Mr. Gay said that Mike McNamara keeps us in compliance with MS4 requirements.

Building/Zoning – Councilman Gay said he has been meeting with the Department weekly and things to be running smoothly.

Library – Councilman Gay attended the monthly meeting, and received their 2015 annual report. The report is available at Town Hall.

Constables – In April, there were 25 patrols, 18 complaints, 7 911 calls, 1 accidents responded to, 1,884 miles traveled and 41 tickets issued.

Dog Control – In April, there were 7 complaints of which 3 were dog related, 3 dogs seized or returned to owner, 1 unlicensed dog seized and impounded, 2 dog bite cases reported and 2 court appearance tickets were issued.

Parks – Councilman Heritage said that the BHBL Girls Lacrosse team did grounds clean-up in the Gideon Hawley Park and they did a good job.

Councilman Heritage reported that the new cameras in the Town Hall are operational. He also thanked Tom Parks and Sheriff Zurlo for presenting their partnership idea tonight.

Parks – Tom Bonner gave a report of the progress and improvements that have been made in the Town Parks in the past year. He said that there is erosion under the foot bridge and work needs to be done to take care of it. He said that the volleyball players want new trees planted for shade. There is a need to have an oak tree removed, and they are planning to have new memorial flag/stands ordered. They have a quote to have the basketball court repaved. He said that the new bleachers are great but they need end caps (48) as they are very sharp. Attorney Van Vranken said that Mr. Bonner has identified a significant situation that needs to be addressed immediately. He asked him to order the end caps and have them installed as soon as possible. Supervisor Grattidge asked that the flag stands be place in the park for the Memorial Day ceremony and then picked up and stored for next year, and the previous stands/markers were stolen.

RESOLUTION #95

Authorize the expenditure for bleacher end caps and memorial flags & markers for the Town Parks

Motion by Councilman Hodgkins

Seconded by Councilman Gay

BE IT RESOLVED that the Town Board has authorized the Parks Committee to purchase 48 bleacher end caps and also memorial flags and markers for Gideon Hawley Park.

Vote: All Ayes, No Nays. **CARRIED**

ECC – Marv Schorr said that the Committee met last month and reviewed a Planning Board subdivision application. They also held the annual Roadside Clean-up in April. There was lighter participation this year. He has heard from a couple of groups that want to do clean-up later this spring. The tree give-away was successful, and most of the trees were gone by 12:30 p.m. He thanked the Highway Department for picking up the bags of trash that were collected.

Seniors – Patrick McGrath, BHBL Schools Superintendent, will be the speaker at their May 11th meeting.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #96

A resolution authorizing expenditure of Town Funds to celebrate Founders Day Weekend in the Town of Charlton

Motion by Councilman Hodgkins
Seconded by Councilman Gay

Roll Call: Councilman Gay: Aye, Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 96

May 9, 2016

**A RESOLUTION AUTHORIZING EXPENDITURE
OF TOWN FUNDS TO CELEBRATE
FOUNDERS DAY WEEKEND IN THE TOWN OF CHARLTON**

WHEREAS, the Town of Charlton annually conducts a Founders Day Weekend and which includes an event called “Party in the Park”, to be held this year on June 4, 2016, and

WHEREAS, as part of the event, there are various entertainers and services necessary to effect the events that comprise Party in the Park, and

WHEREAS, the Town Board desires to authorize the following expenditures for this event:

1. Young Explosives Corp. - \$5,000.00
2. Diane McGarry (face painter) - \$125.00
3. D. Cetnar (climbing wall) - \$650.00
4. Aaron Mittler (music) - \$350.00
5. D. Bertrand (skydiver) - \$100.00
6. Charlton Septic Services (Sana Johns) - \$700.00
7. Colleen Mahar (magic/juggler) - \$350.00

Total expenditures = \$7,275.00, and

NOW BE IT RESOLVED, that the Town Board hereby authorizes the expenditure of Town funds for the seven specified expenses set forth in this resolution, and

BE IT FURTHER RESOLVED, that the Supervisor or his designee is hereby authorized to retain the necessary funds in order to complete the payments of the seven component activities approved by this resolution.

Moved by	Councilman Hodgkins	Voting:	Councilman Gay	Aye
			Councilman Grasso	Aye
Seconded by	Councilman Gay		Councilman Heritage	Aye
			Councilman Hodgkins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: May 9, 2016

Brenda Mills, Town Clerk

RESOLUTION #97

A resolution authorizing the expenditure of Town Funds to purchase a new mower/flail for the Town Highway Department Ford 4630 Tractor

Motion by Councilman Gay
Seconded by Councilman Heritage

Roll Call: Councilman Gay: Aye, Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 97

May 9, 2016

A RESOLUTION AUTHORIZING THE EXPENDITURE OF TOWN FUNDS TO PURCHASE A NEW MOWER/FLAIL FOR THE TOWN HIGHWAY DEPARTMENT FORD 4630 TRACTOR

WHEREAS, the Town Highway Superintendent has advised the Town Board that the current Town mower/flail, which is an attachment used by the Town Highway Department as a necessary part of their maintaining road areas and ditches is no longer usable by said Department, and

WHEREAS, the Highway Superintendent presented to the Town Board two proposals for the replacement of said mower/flail, and

WHEREAS, the Town Highway Superintendent recommends the proposal made by Capital Tractor, Inc. dated April 22, 2016 and setting forth the net cost for the Town to purchase a new Alamo SHD88 mower/flail for the sum of \$6,978.65.

NOW BE IT RESOLVED, that the Town Board hereby authorizes the expenditure of Town funds for the purchase of a new mower/flail as recommended by the Town Highway Superintendent for the amount designated on the proposal submitted by Capital Tractor, Inc.

Moved by – Councilman Gay

Voting: Councilman Gay - Aye
Councilman Grasso - Aye
Councilman Heritage - Aye
Councilman Hodgkins - Aye
Supervisor Grattidge - Aye

Seconded by – Councilman Heritage

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: May 9, 2016

Brenda Mills, Town Clerk

COUNCILMAN REPORTS

Councilman Grasso said that last month he sent the Board the 2012 Schedule of Building Fees and asked the Board to consider updating the fees.

Councilman Grasso said that the Manure Management Committee has finished their work on the plan, which includes an application form and requirements. A copy has been given to the Town Board. If the Town Board has no concerns, it should be sent to the Town Attorney for implementation.

Councilman Grasso said that three Charlton farms were awarded grant money for development rights, for a total of about \$1.5 million and 464 acres of land that will be preserved. He thanked the farm owners for going through the application process and preserving their farm land. The farms belong to the Szureks, Vanderhorsts and Biellos. He thanked Maria Trabka of Saratoga Plan and Jamie O'Neill of Saratoga County Planning Department for all of their help. He said that the grant money came from fines assessed on Wall Street Financial Institutions by New York State.

Supervisor Grattidge congratulated Councilman Gay for being an Honor Flight Honoree.

Councilman Hodgkins reminded Supervisor Grattidge that they are counting on him donating his tent for Party in the Park again this year. The Party in the Park Committee will meet on May 17th. The new road banner has been received, and the Councilman has made arrangements for 4 light plants for the event.

PRIVILEGE OF THE FLOOR

Marv Livingston said that 18 Middle School students turned out for the annual flag decorating of the cemeteries. The Town Board thanked Gadsden and Culpepper, and owners Pat Motel and Larry Leone for donating the 27 dozen cemetery flags that were used to decorate Veterans graves in the Charlton cemeteries.

Supervisor Grattidge reminded everyone that there will be a Memorial Day Ceremony in Gideon Hawley Park.

RESOLUTION #98

Motion to Adjourn Meeting

Motion by Councilman Hodgkins

Seconded by Councilman Gay

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:53 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk